

## Higher Apprenticeship Checklist - Employee Rights and Responsibilities

FRAMEWORK		FRAMEWORK	
Business & Administration		Management	
Business, Innovation & Growth		Project Management	
Contact Centre Operations		Public Relations	
Hospitality Management		Recruitment	
Human Resource Management			

We, the undersigned, agree that the ERR National Outcomes have been met through professional discussion, by the apprentice named below:

APPRENTICE DETAILS	
Full name of Apprentice (first name and surname)	
Date of Birth	
Signature	
Name of Employer (Company Name)	
Full name of Line Manager (first name and surname)	
Signature	

TRAINING PROVIDER DETAILS	
Name of Training Provider	
Address	
Postcode	

This declaration form should be completed and maintained in the apprentice's record of education.